



**DIRECTORATE OF TECHNICAL EDUCATION,
MAHARASHTRA STATE**

3, MAHAPALIKA MARG, POST BOX NO. 1967, MUMBAI-400 001.

Phone : 022-2264 1150/51, 22620601, 22690602; Fax : 022-22692102

E-Mail : desk2a@dtmaharashtra.gov.in Internet: http://www.dtemaharashtra.gov.in

**Urgent / Web
Office Order**

No. 2A/ADG/ADM/2017-18/Arch-FC/ 555

Date: 3 JUN 2017

Subject: Submission of Online application form ,Verification of Documents, Confirmation of Application form for CAP for admission to the First Year of Under Graduate Degree Course in Architecture (B.Arch.) for the academic year 2017-2018.

Facilitation Centers (FC) are hereby identified for the activities to be carried out such as Submission of Online Application Form, Verification of Documents, Scanning and uploading of documents Confirmation of Application form , Filling of Option Form , Issue of receipt /acknowledgement etc. for CAP.(List of FC is attached herewith)

The Director/Principal of the Institute working as FC should appoint one Coordinator (from senior faculty members) and required supporting staff having computer knowledge for this activity.

The role of FC's is as follows.

Activity-I: Submission of Online application form

- ❖ Submission of Online application form
- ❖ It is not mandatory to the candidate to use facility of FC for submission of application form activity.

Activity-II: Verification of Documents, Confirmation of Application form for CAP

- ❖ Document verification as per the list of documents on the Application form
- ❖ Scanning & uploading of documents.
- ❖ Printing and Issue of Receipt-cum-Acknowledgement
- ❖ It is mandatory to the candidate (in person) to report to FC for this activity.
- ❖ No charges should be collected from the candidate for this activity.

Note : F.C.Shall provide the facility to the candidate at free of cost to fill online option form for CAP round I,II and III

The Commissioner, State CET Cell, Mumbai will pay Rs.100/- (Rs. One Hundred Only) per confirmation of receipt of application form after successful completion of the admission process of the respective courses. The distribution of the amounts collected under above activities between staff involved in admission activity & Institute is given in the following Table.

Sr. No	Designation of the personnel	Distribution
1.	Institute Development /IRG Fund & Miscellaneous Charges (Transportation of Kits, Stationary etc.)	50%
2.	Principal/Director/Chief Coordinator	5%
3.	FC Coordinator	5%
4.	Equal distribution amongst Data Verification Team/ Scrutiny Team/ Counselling Team (FC related activities) Guidance & Counselling Team	20%
5.	Equal distribution amongst Data Entry Operators (FC related activities) & Students facility team	12%
6.	Administrative Officer/ Registrar / Accountant	2%
7.	Office Staff involved in FC Activity (Clerk, Cashier etc.)	3%
8.	Class IV staff involved in FC activity	3%

If any FC is found involved in any form of unlawful activities like misguidance and non cooperation to the aspiring candidates, FC will be liable for severe action by the Competent Authority.

The activity-I is optional to the candidates. The activity-II is mandatory to the candidates.

FC shall contact to the respective Regional Offices for "how to activate their Institute as FC through the Institute Login" from the respective Regional Offices without fail.

The Minimum infrastructure required at FC is as follows,

1. 10 Nos. i5/i7 PC or of higher configuration each for Confirmation and facilitation respectively and additional 15 PCs to be made available for candidates use.

2. Windows 8 or higher Operating System with up to date security & service patches
3. Microsoft Office 2003 or higher version on all machine, Adobe Acrobat Reader 10.0 or above.
4. All the 25 machines (PC) and printer should be connected through LAN with minimum 2 Mbps internet connectivity through ADSL/Wimax /Leased line or other devices.
5. Internet Explorer 8.0/ Mozilla Firefox 3.0, Google Chrome 2.0 or above.
6. 2 LaserJet Network Printers.
7. Minimum 4 Scanner(3 for A4 and 1 for A3) with 300 dpi resolution.
8. Adequate Electrical Power Backup facilities.(10 kva ,2 Hours backup)
9. Counseling Hall with PA system, LCD Projector & seating arrangement for minimum 60 candidates.
10. Waiting Room for Candidates/Parents.
11. Potable Water drinking facility.
12. Separate clean Washrooms for Gents/Ladies

All the Directors/Principals of the FCs are hereby informed to make the required infrastructure mentioned in order under reference ready and in working condition on or before the start of the receipt of the applications for First Year B. Arch. admission.

Desk 3 (IT Cell) of this office shall work as Chief Coordinator for FC activities.

For any further clarification, the coordinator of FC should contact to this office on 022-22612139/22644859 during office hours.

Note:- All FC's shall be open from 10.30am to 05.30pm during the schedule including the Holidays & Sundays.



(Chandrashekhar Oak, I.A.S.)
Director, Technical Education,
Maharashtra State, Mumbai

Copy submitted to:

1. Hon'ble Commissioner, State Common Entrance Test Cell , Maharashtra State Mumbai.

Copy for information and necessary action :-

1. Joint Director, Technical Education Regional Offices, Mumbai/ Pune/ Nashik /Aurangabad/ Amravati/Nagpur for necessary action & informed to appoint the programmer of Regional Offices as Regional Coordinator for aforesaid activity.
2. The Director/Principal of the Facilitation Center for information and necessary action
3. Director, MKCL Mumbai, for integrating the entire FC into online system and providing necessary support.
4. Desk Officer, Desk No.3 (IT Section), Head Office, Mumbai

List of Facilitation Centres(FC) For First Year Degree Architecture (B. Arch) 2017-18

Sr. No.	FC Code	FC Name
1	1002	Government College of Engineering, Amravati
2	2015	Puranmal Lahoti Government Polytechnic, Latur, AUSA Road Latur , 413531
3	2017	Government Polytechnic, Nanded
4	2132	M.G.M.'s Jawaharlal Nehru Engineering College, Aurangabad, Mahatma Gandhi Mission's Jawaharlal Nehru Engg. College Campus, N-6, CIDCO
5	2160	G.S. Mandais Marathwada Institute of Technology (Arch.), Aurangabad, PB 327, Satara Road, Aurangabad
6	3009	Government Polytechnic, Ratnagiri
7	3018	Rachna Sansad Academy Of Architecture, Mumbai
8	3019	Sir J.J. College of Architecture, Mumbai
9	3245	Mahatma Education Society's Pillais College of Architecture, New Panvel, Pillais College of Architecture Dr. K.M.Vasudevan Pillai's Campus, 10, Sector 16, New Panvel, Navi Mumbai Dist. Raigad
10	3257	Vidya Prasarak Mandal's Polytechnic, Thane
11	3439	Anjuman-I-Islam's Kalsekar Technical Campus, Panvel, Plot No.2, 3 Sector - 16, Khandgaon, Thane Naka, Panvel Dist. Raigad
12	3468	Aditya College of architecture, Borivali (W), Mumbai, Aditya Educational Campus, R.M. Bhattad marg, Ram Nagar, Borivali (W), Mumbai
13	3474	Ideal Institute of Architecture, Posheri, Vada, Gat No. 40-1 and 2, Pimpal Road, Poseri, Tal. vada, Dist.Thane
14	3483	Vishwaniketan College of Architecture, Art & Design, Khalapur
15	3484	Smt. K.L. Tiwari College of Architecture, Nalasopara, Palghar
16	4004	Government College of Engineering, Chandrapur Ballarsha Bypass Road, Chandrapur
17	4008	Government Polytechnic, Sakoli Sendur Wafa, Sakoli Dist Bhandara 441802.
18	4011	Government Polytechnic Gondia Fulchur Tola, Near Iti, Sakoli Road, Gondia 441601
19	4012	Government Polytechnic, Sadar, Nagpur
20	4015	Acharya Shrimannarayan Polytechnic, Pimpri-Wardha
21	4216	Lokmanya Tilak Jankalyan Shikshan Sanths's Priyadarshani Institute of Architecture and Design Studies, Nagpur
22	4616	Radhikatai Pandav Institute of Architecture, Nagpur
23	4635	VBSS's, Tulsiramji Gaikwad - Patil College of Architecture, Nagpur , VBSS's, Tulsiramji Gaikwad - Patil College of Architecture, Nagpur KH. NO.8/1, Mohgaon, Wardha Road, Nagpur
24	5006	Government Polytechnic, Ahmednagar
25	5007	Government Polytechnic, Dhule
26	5009	Government Polytechnic, Nandurbar

27	5158	G. H. Raison Institute of Management and Research, Ahmednagar G.No.1030, At./post-Chas, Nagar Pune Road, Ahmednagar 414008
28	5378	Shrikrishna Educational & Cultural Mandal's College of Architecture, Jalgaon
29	6007	Walchand College of Engineering, Vishram Bagh, Sangli,
30	6009	B.K.P.S. College of Architecture, Pune
31	6016	Government Polytechnic, Karad
32	6265	Walchand Institute of Technology, Solapur, Solapur Seth Walchand Hirachand Marg, Ashok Chowk, P.B. No.634, Solapur
33	6532	Padmashree D.Y. Patil College of Architecture, Kolhapur, Dr. D.Y. Patil Pratishthan's D.Y. Patil College of Engineering, Kasba Bavda, Kolhapur , 416006
34	6538	Padmashree Dr.D.Y.Patil College of Architecture, Pune, Sector No.29, Nigdi Pradhikaran, Near Akurdi Railway Station, Pune , 411044
35	6742	Vidya Pratishthan's School of Architecture, Baramati
36	6831	Dr. D.Y. Patil Education Academy's Dr. D.Y. Patil School of Architecture, Pune, Sr.No 124/126 A/P Ambi ,MIDC Road Telgaon
37	6840	S.B. Patil College of Architecture & Design, Nigdi, Pune, sector no-26 pradhikaran Nigdi, pune
38	6880	Yashoda College of Architecture, Satara, S.No.-244, NH-4, Wadhe Phata, Satara